

**LEGISLATIVE SERVICES AGENCY  
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**FISCAL IMPACT STATEMENT**

**LS 7709**

**BILL NUMBER:** SB 409

**NOTE PREPARED:** Jan 14, 2003

**BILL AMENDED:**

**SUBJECT:** Notice of Meetings.

**FIRST AUTHOR:** Sen. Mrvan

**FIRST SPONSOR:**

**BILL STATUS:** As Introduced

**FUNDS AFFECTED:** X **GENERAL**  
**DEDICATED**  
**FEDERAL**

**IMPACT:** State & Local

**Summary of Legislation:** The bill requires a governing body of a public agency to give notice to any person who makes an annual request for notice. The bill allows the person requesting notice to determine whether notice will be given by United States mail or electronic mail. It requires the governing body of the public agency to charge a \$10 fee for provision of notice by mail. The bill also requires notice to be given not less than five business days before a meeting that does not deal with an emergency.

**Effective Date:** July 1, 2003.

**Explanation of State Expenditures:** This bill increases the meeting notification requirements of state agencies that fall under the state's Open Door Law. The bill's provisions could increase the affected agencies' administrative burden and postage costs. Any additional administrative and postage costs are expected to be absorbed using existing staff and the fee revenue received from the annual notification fee authorized by the bill. (See *Explanation of State Revenues*.)

Increases in an agency's office supply and postage costs may be partially offset if the bill's provisions for electronic notification encourage interest parties to forgo receiving traditional mail notification.

Under current law, public agencies are required to provide notices via mail to media organizations that deliver a written request for notification prior to January 1 of each year. This bill expands the notification service to include all persons who deliver to a public agency an annual written request for notification.

**Explanation of State Revenues:** The bill allows agencies to collect an annual fee of up to \$10.00 from persons wishing to receive mailed notices of meetings held throughout the year. The impact of this fee on

state revenue will depend on each agency's specific action and the number of requests each agency receives.

Persons requesting e-mail notification of an agency's meetings are not subject to the \$10.00 fee.

**Explanation of Local Expenditures:** Local agencies falling under the state's Open Door Law will also be subject to the bill's requirements.

**Explanation of Local Revenues:** Local agencies falling under the state's Open Door Law may also charge a fee of up to \$10.00 for providing mailed notices.

**State Agencies Affected:** Agencies governed by the state's Open Door Law.

**Local Agencies Affected:** Agencies governed by the state's Open Door Law.

**Information Sources:**

**Fiscal Analyst:** John Parkey, 232-9854